



**QCHP**

المجلس القطري للتخصصات الصحية  
Qatar Council for Healthcare Practitioners



**DATAFLOW**

# Applicant Kit

Qatar Council for Healthcare Practitioners

**(QCHP)**

**“Your tool for a fast and  
easy application”**



# Table Of Content

1. Getting Started
2. Specifications
3. How to Apply
4. Requirements
5. Track Your Application
6. Appeal Process
7. Important Notes
8. FAQs
9. Contact Us

“Accuracy of information and documents provided is necessary. Failing to provide the right information will either delay your process and/or terminate your application”

## 1. Getting Started

Before you start with your application, please read the below carefully:  
(For manual applications)

1

**A passport copy** is only accepted for identification

Make sure you apply for the DataFlow Group verification process **prior to or in parallel** with the evaluation phase of the QCHP registration process

2

3

**Accuracy of provided information** is essential to avoiding a delay in your process and/or termination of your application

DataFlow Group working hours are **7:00 AM to 12:00 PM** at the Ministry of Public Health premises - Qatar

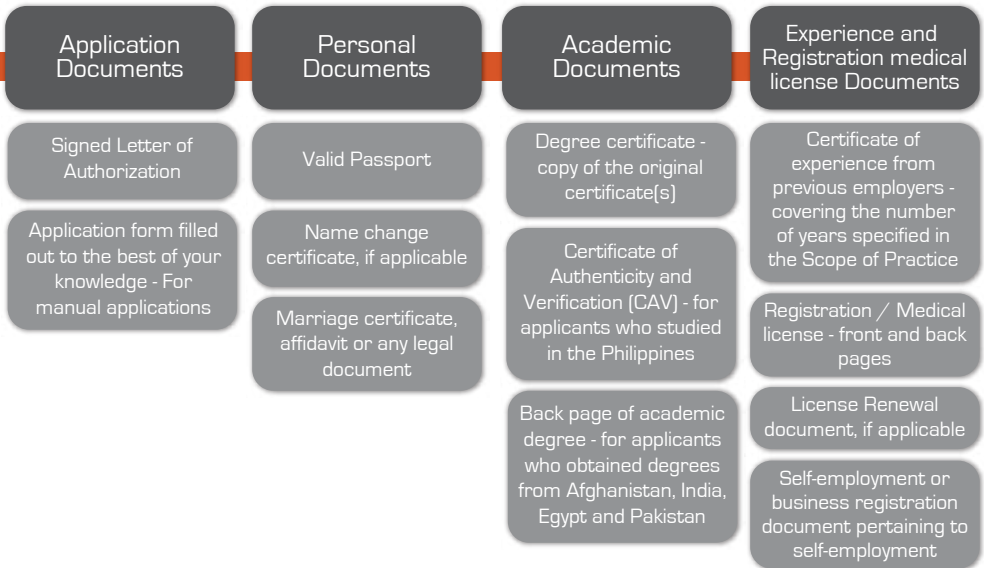
4

5

Only **TYPED** forms will be accepted at the DataFlow Group counters for manually processed applications

Before you begin your application, make sure you have **CLEAR SCANNED COPIES** of the following:

6



## 2. Specifications

Physician	
General Scope - Physician	Specialist Physician
Bachelor's Degree of Medicine from a recognized university.	Bachelor's Degree of Medicine, in addition to highest qualification.
Last 5 years of experience post completion of graduation from date of registration license. [Limited to 2 employers]	Refer to the physician guidelines available on the QCHP website <a href="http://www.qchp.org.qa">www.qchp.org.qa</a> .
Registration/medical license accompanying the last 5 years of experience.	Registration/medical license accompanying the required recent years of experience.
Dentist	
General Scope - Dentist	Specialist Dentist
Bachelor's Degree in Oral, Dental Medicine and Surgery.	Bachelor's Degree in Oral, Dental Medicine and Surgery, in addition to highest qualification.
Last 3 years of experience post graduation. [Limited to 2 employers]	Refer to the dental guidelines available on the QCHP website <a href="http://www.qchp.org.qa">www.qchp.org.qa</a> .
Registration/medical license accompanying the last 3 years of experience.	Registration/medical license accompanying the required last years of experience.

## Pharmacist

Bachelor's Degree of Pharmacology or an equivalent degree from a recognized university.

Last 3 years of experience from date of registration license. (Limited to 2 employers)

Registration/medical license accompanying the last 3 years of experience.

## Nurse

### General Scope - Registered General Nurse

Bachelor's Degree in Nursing (4 years) Or Nursing Diploma: 3 years after graduation from high school (12 years) Or Associate Degree: with condition of being registered as a general nurse in home country.

Last 2 years of experience as a nurse after Bachelor or Diploma graduation Or Last 3 years as a nurse after Associate Degree graduation.

Registration/medical license accompanying the required recent years of experience.

### Nurse Specialist

Refer to the nurses guidelines available on the QCHP website [www.qchp.org.qa](http://www.qchp.org.qa).

### Registered Midwife

Bachelor's Degree in Midwifery or equivalent Or Bachelor's Degree in Nursing AND recognized post-graduate program of midwifery.

Last 2 years of experience as a midwife after Bachelor's Degree or post-graduate program of midwifery.

Registration/medical license accompanying the required last years of experience.

## Allied Health Practitioner (AHP)

### Technologist/Therapist

Bachelor's degree or equivalent in related field.

Minimum of last 2 years post-graduate experience. (Limited to 2 employers)

**Paramedic** requires 5 years of work experience. **Radiographer** requires 3 years of work experience. (Limited to 2 employers)

Registration/medical license accompanying the required last years of experience.

### Technician

Technical Diploma Certificate Or Associated Diploma from an accredited university.

Minimum of last 18-12 month post-graduate experience or on case by-case basis.

Registration/medical license accompanying the required last years of experience.

## Complementary Medicine (CM)

Certificate in Complementary Medicine as per the relevant scope.

Recent work experience certificate covering the duration specified in the relevant profession and scope.

Refer to the CM guidelines available on the QCHP website [www.qchp.org.qa](http://www.qchp.org.qa)



## 4. Requirements

Search Elements	Services Description
<b>New application</b>	
<b>Physicians and Dentists</b>	<ol style="list-style-type: none"> <li>1. Verification of up to two education qualifications</li> <li>2. One professional license</li> <li>3. Last five years of experience (Physician) Last three years of experience (Dentist)</li> </ol>
<b>Allied Healthcare Professionals - Excluding Physicians and Dentists</b>	<ol style="list-style-type: none"> <li>1. Verification of one education qualification</li> <li>2. One professional license</li> <li>3. Last three years of experience</li> </ol>
<b>Retrospective applications</b>	
<b>Physicians and Dentists - Working in Qatar for More Than 5 Years</b>	<ol style="list-style-type: none"> <li>1. Verification of up to two education qualifications</li> <li>2. One professional license</li> </ol>
<b>Allied HealthCare Professionals - Excluding Physicians and Dentists - Working in Qatar for More Than 3 Years</b>	<ol style="list-style-type: none"> <li>1. Verification of one education qualification</li> <li>2. One professional license</li> </ol>
<b>Verification of any additional element will be charged separately</b>	
<b>Additional Documents</b>	<ol style="list-style-type: none"> <li>1. Additional education qualification</li> <li>2. Professional license</li> <li>3. Additional employment, also applicable if applicant has more than two employments within the packages</li> </ol>

## 5. Track your Application

Visit [www.dataflowstatus.com](http://www.dataflowstatus.com)

Or

Visit [www.dfgsch.com](http://www.dfgsch.com) using your username and password created for the online application

**Note:** It is entirely the responsibility of the place of work and the applicant to follow up with the DataFlow Group

## 6. Appeal Process

In case of 'Negative' or 'Unable to Verify' applications, please follow the below steps:

1. Visit [www.dataflowgroup.com/support](http://www.dataflowgroup.com/support)
2. Click the 'Contact Us' tab at the bottom of the page
3. Fill in the required fields
4. In the 'Query Details' section, select 'Others' under the 'Nature of Query' field then select 'Appeal Process' under the 'Detailed Nature of Query' field
5. Once done, click 'Submit'

## 7. Important Notes

1. In case of specialty, the Bachelor's Degree should be submitted with the post graduate degrees.
2. If the applicant has worked in Qatar for a period that exceeds the required years of experience for each Scope of Practice, the medical/ registration license from their home country is not a mandatory requirement.
3. If the applicant has never worked in their home country, the medical/ registration license from their home country is not a mandatory requirement.
4. If the applicant's home country does not provide a medical/ registration license, it is not a mandatory requirement.
5. If the applicant worked in any other jurisdiction, the medical/ registration license of that jurisdiction is a mandatory requirement.

## 8. FAQs

Visit: [www.dataflowgroup.com/QCHPFAQ](http://www.dataflowgroup.com/QCHPFAQ)

## 9. Contact Details

Visit: [www.dataflowgroup.com/support](http://www.dataflowgroup.com/support)

**“Accuracy of information and documents provided is necessary. Failing to provide the right information will either delay your process and/or terminate your application”**





DATAFLOW

[www.dataflowgroup.com](http://www.dataflowgroup.com)

For assistance visit us at  
[www.dataflowgroup.com/support](http://www.dataflowgroup.com/support)